# **Ordinance of the Anti-Money Laundering Office**

# Concerning the Anti-Money Office's Administration, B.E. 2556 (2013)

Whereas the Ordinance of the Anti-Money Laundering Office's Administration shall be modified as appropriate for the efficiency of the law on anti-money laundering implementation and to achieve the intention of such legislation.

By virtue of the provisions of Section 37/1, Section 38, Section 40, Section 41, Section 44, Section 46, Section 46/1 and Section 64/1 of the law on anti-money laundering B.E. 2542 (1999) which was amended by the law on anti-money laundering (No.2) B.E. 2551 (2008) and (No. 4) B.E. 2556 (2013), Section 5, Section 6, Section 7 and Section 13 of the Counter Terrorism Financing Act B.E. 2556 (2013), Section 31, Section 32, Section 33, Section 36, Section 37, Section 38, Section 39, Section 40, Section 46, Section 47, Section 48 and Section 49 of National Government Organization Act B.E. 2534 (1991) and amended version accompanying Section 6, Section 14 and Section 16 of Authorization Decree B.E. 2550, Section 49, Section 57, Section 68 of Civil Service Act B.E. 2551 (2008) and Ministerial Division Anti-Money Laundering Office B.E. 2556 (2013) accompanying Office of the Civil Service Commission Letter No. Nor Ror 1001/Wor 23 dated on the 18th September B.E. 2552 (2009), resolution of Civil Service Subcommittee of Anti-Money Laundering Office performs, Civil Service Subcommittee of Ministry in the meeting no. 1/2556 on the 6<sup>th</sup> of March B.E.2556 (2013) and Office Civil Service Commission letter no. Nor Ror 1008.3.1/48 dated on 15th March B.E.2556 (2013), the Secretary-General of the Anti-Money Laundering Board hereby issues an Ordinance, as follows;

# Chapter 1 General Provisions

**Article 1** This Ordinance shall be called "Ordinance of the Anti-Money Laundering Office concerning the Anti-Money Laundering Office's Administration B.E. 2556 (2013)".

**Article 2** This Ordinance shall come into force on the 1<sup>st</sup> April B.E. 2556 (2013).

**Article 3** This Ordinance shall repeal the following:

- (1) Ordinance of the Anti-Money Laundering Office concerning the Anti-Money Laundering Office's Administration B.E. 2553 (2010)
  - (2) Any Ordinance, order or notification which are inconsistent with this Ordinance.

### **Article 4** Under this Ordinance:

"Fund" shall mean Anti-Money Laundering Fund.

"Board" shall mean Anti-Money Laundering Board.

"Officer" shall mean government official, government employee and person who has a duty to work for the Anti-Money Laundering Office including government official or employee of other agencies that come to assist in the Anti-Money Laundering Office's work.

"The Secretary-General" shall mean Secretary-General of the Anti-Money Laundering Board.

"The Office" shall means Anti-Money Laundering Office.

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Article 6 The Secretary-General shall have change of this Ordinance.

# Chapter 2 The Organization

**Article 7** The Government Sector of Anti-Money Laundering Office shall use the abbreviation as follows:

<sup>&</sup>lt;sup>1</sup>Article 7 1/1) added by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.2) B.E. 2558 (2015).

<sup>&</sup>lt;sup>2</sup>Article 7 7/1) added by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.2) B.E. 2558 (2015).

Groups under 12) and 13) are responsible directly to the Secretary General.

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# Chapter 3 Mandate of the Units

#### Part 1

# Office of the Secretary

**Article 9** The Office of the Secretary shall have the powers and duties in relation to the general administration of the Anti-Money Laundering Office and other work which is not assigned to a division or unit. The authority shall include:

- (1) Correspondence registration work of the Office;
- (2) Administrative work, general administration and secretarial work of the Office;
- (3) Personnel work, merit system protection, welfare work of the Office;
- (4) Financial work, accounting, procurement, buildings and vehicles of the Office;

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(7) Working with or supporting others related units or as being assigned.

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# **Part 1/1**<sup>3</sup>

# **Public Relations Division**

**Article 11/1** The Public Relations Division shall have the powers and duties as follows:

- (1) Being a center of public relations and dissemination of knowledge, information on activities of the Office, laying down direction framework and strategy of public relations as well as encouraging and supporting the participation of the private sector and of the people sector.
- (2) Being a center of coordination concerning receiving complaints, petition and forwarding to relevant units for further action, and receiving asset investigation reports from people under the Ordinance of the Anti-Money Laundering Fund Committee.

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<sup>&</sup>lt;sup>3</sup>Part 1/1 added by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.2) B.E. 2558 (2015)

- (4/1)<sup>4</sup> Work of Computer Based Training Center (CBT Center).
- (5) Working with or supporting others related units or as being assigned.

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# Part 2 Legal Affairs Division

**Article 12**<sup>5</sup> The Legal Affairs Division shall have powers and duties as follows:

- (1) Studying and Analyzing in order to propose and develop legislation, conducting legal matters under the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws as well as counseling and adjudication of legal issues under the Anti-Money Laundering Office's responsibility;
  - (2) ...
- (3) Proposing rules, forms and procedures of the Transaction Committee, as well as conducting secretarial work for the Transaction Committee;
  - (4) Conducting work of decisions of the Anti-Money Laundering Board;
- (5) Conducting work of case data center, case file management, case filing systemization, legal text consolidation, decision and orders relating to the Office;
- (6) Conducting work of investigation and evidence collection in order to take action against assets associated with the commission of offences and take legal action against offenders under the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws as being assigned by Secretary-General;

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- (9) Conducting work of case settling and the Settling Committee under the law on anti-money laundering;
- (10) Preparing or coordinating for the preparation of documents or cover for the purpose of investigation and evidence gathering in order to take action against assets associated with the commission of offences, ML/FT proceeding under the law on anti-money laundering, the law on combating the financing of terrorism;
- (11) Conducting work of protection and assistance for statement providers, clue reporters or providers of information useful to the Transaction Committee work;

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<sup>&</sup>lt;sup>4</sup>Article 11/1 (4/1) added by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

<sup>&</sup>lt;sup>5</sup>Article 12 amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

(12) Conducting work of filing ex-parte petition to Civil Court for permission to access accounts of customers of financial institutions, communications equipment, any computer which are used or may be used for the commission of Money Laundering offence;

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(14) Working with or supporting others related units or as being assigned.

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- **Article 14** Aside from the mentioned mandate under Article 12, the internal units within the Legal Affairs Division shall have powers and duties as follows:
  - 3)<sup>6</sup> Litigation and settlement Section shall have the following duties:

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- (3) Bringing criminal charges against law violators, settlement and the settling committee under the law on anti-money laundering;
- (4) Providing legal assistance to officers or officers' assistants who have been sued or prosecuted as a result of taking action under the law;

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5)<sup>7</sup> Case Data and Special Measures Section shall have the following duties:

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- (3) Preparing or coordinating for the preparation of documents or cover for the purpose of investigation and evidence gathering in order to take action against assets associated with the commission of offences, ML/FT proceeding under the law on anti-money laundering, the law on combating the financing of terrorism;
- (4) Conducting work of protection and assistance for statement providers, clue reporters or providers of information useful to the Transaction Committee work;
- (5) Conducting work of filing ex-parte petition to Civil Court for permission to access accounts of customers of financial institutions, communications equipment, any computer which are used or may be used for the commission of Money Laundering offence;

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<sup>6</sup>Article 14 3) amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

<sup>&</sup>lt;sup>7</sup>Article 14 5) amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016)

#### Part 3

# Supervision and Examination Division

**Article 15**<sup>8</sup> Supervision and examination Division shall have powers and duties as follows:

- (1) Receiving transaction reports and acknowledging receipt of transaction reports;
- (2) Studying and developing policies, measures and guidelines for supervision and examination of reporting entities.
- (3) Supervision, examination, monitoring and evaluating reporting entities concerning compliant with the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws;
- (4) Risk Assessment concerning money laundering or terrorism financing of reporting entities or state agencies or certain types of business which are not required to report transactions;
- (5) Receiving, examining and gathering evidence for taking legal action against reporting entities under the law on anti-money laundering, the Counter–Terrorism Financing law:
- (6) Holding seminar, disseminating information, knowledge, understanding and training on anti-money laundering and combating the financing of terrorism to reporting entities;
  - (7) Working with or supporting other related units or as being assigned;

**Article 17**<sup>9</sup> Aside from the powers and duties under Article 15, the internal units within the Supervision and Examination Division shall have powers and duties as follows:

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2) Regulatory Policy Development Section shall perform as follows:

(1) Coordinating between supervisory agencies, association or club of reporting entities, related government and private agencies for cooperation in information exchange and supporting the implementation of the law on anti-money laundering, and the law on combating the financing of terrorism.

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<sup>&</sup>lt;sup>8</sup>Article 15 amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016)

<sup>9</sup>Article 17 added by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016)

- (2) Studying, preparing or developing policies, measures and guidelines concerning supervision of reporting entities for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism;
- (3) Disseminating knowledge to reporting entities for compliance with the law on anti-money laundering and the law on combating the financing of terrorism;
- (4) Conducting Risk Assessment regarding money laundering and financing of terrorism at sectoral level or of reporting entities or government agencies or certain types of business which are not required to report transactions;
- (5) Making examination plans and follow-up the evaluation of compliance with the law on anti-money laundering and the law on combating the financing of terrorism;
- (6) Giving advice, answering point of consultation law and providing understanding of compliance with the law on anti-money laundering and the law on combating the financing of terrorism;

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- 3) Supervision and Examination section 1-5 shall perform duties on supervision, examination, follow-up and assessing risk of reporting entities concerning compliance with the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws according to types of reporting entities as prescribed by Secretary- General as follows:
- (1) Keeping, collecting information, statistics and monitoring information on reporting entities for the implementation of the law on anti-money laundering and the law on combating the financing of terrorism;
- (2) Making plans for examination and evaluation of each reporting entity's compliance with the law on anti-money laundering and the law on combating the financing of terrorism;
  - (3) ML/FT Risk assessment of reporting entities;
- (4) Analyzing, examining, and evaluating reporting entities' compliance with the law on anti-money laundering and the law on combating the financing of terrorism;
- (5) Onsite examination of reporting entities' compliance with the law on anti-money laundering and the law on combating the financing of terrorism;
- (6) Conducting risk assessment of reporting entities compliance with the law on anti-money laundering and the law on combating the financing of terrorism to support national risk assessment concerning money laundering and financing of terrorism.

- 4) Transaction Report examination Section shall perform as follows:
  - (1) Receiving and acknowledging receipt of transaction reports;
- (2) Follow-up, evaluating and preparing statistics of transaction reports and related information of reporting entities;
- (3) Follow-up, examining and feedback on transaction reports to reporting entities for the purpose of improvement of reporting under the law on anti-money laundering and the law on combating the financing of terrorism;
- (4) Recording and improving electronic transaction reporting for the implementation of the law on anti-money laundering and the law on combating the financing of terrorism:
- (5) Giving advice, answering point of consultation and providing understanding concerning electronic transaction reporting.

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- 5) Examination and Case Section shall perform as follow:
- (1) Receiving cases for examination and gathering preliminary evidence on breaking or failure to comply with the law on anti-money laundering and the law on combating the financing of terrorism in order to take legal action against reporting entities;
- (2) Notifying list of the reporting entities who fail to comply with the law on anti-money laundering and the law on combating the financing of terrorism to relevant agencies for further legal proceedings;
- (3) Keeping, gathering information and statistics as well as analyzing of taking legal action against the reporting entities so as to provide data support for risk assessment concerning money laundering and financing of terrorism;
- (4) Coordinating electronic information with the reporting entities in order to support the implementation of the law on anti-money laundering and the law on combating the financing of terrorism;
- (5) Supporting relevant persons on investigation and evidence gathering for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws.

#### Part 4

# Financial Intelligence Division

Article 18 Financial Intelligence Division shall have powers and duties as follows:

(1) Conducting work of system planning and financial intelligence data base creation, data processing and strategic analysis of intelligence and financial investigation;

- (2) Receiving and disseminating transaction report for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (3) Investigating law and analyzing reports or information concerning suspicious transactions;
- (4) Investigating and gathering evidence concerning transactions for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (5) Inspecting and verifying accounts in relation to predicate offences and money laundering offence;
- (6) Conducting work of investigation and evidence gathering in order to take action against assets associated with crime commission and take legal action against offenders under the law on anti-money laundering, the law on combating the financing of terrorism and other related laws as being assigned by the Secretary-General;
- (7) Performing or coordinating investigation, searches and seizing/freezing as well as evidence gathering under the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
  - (8) Working with or supporting others related units or as being assigned.

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**Article 20** Aside from the mentioned powers and duties under Article 18, the internal units within the Financial Intelligence Division shall have powers and duties as follows:

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- 2) Financial Intelligence Analysis Sector shall perform as follows:
- (1) Planning Financial Intelligence system, creating financial information database and Anti-Money Laundering informant work;
- (2) Examining, analyzing and processing reports and information of clue reporting facts concerning commission of predicate offences or money laundering offence, and other related laws;
- (3) Investigating on financial information in network system regarding transactions related to predicate offence or money laundering offence;
- (4) Gathering information related to predicate offence or money laundering offence;
- (5) Processing and analyzing financial transaction information, supporting and cooperating in relation to such news;

- (6) Processing and strategic analysis of financial intelligence and investigation, preparing periodic reports of financial intelligence by crime category and by area;
- (7) Supporting witnesses' information and evidence for action under the law on anti-money laundering, the law on combating the financing of terrorism and other related laws.

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- 3) Financial Transaction Analysis Section shall perform as follows:
- (1) Investigating, examining and analyzing reports or any information related to suspicious transactions;
- (2) Examining and analyzing report or any information from open data sources for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (3) Receiving or disseminating transaction reports on reports or report analysis in relation to other laws or predicate offences, except for an offence under subsection (8) of "Predicate Offence" definition under to Section 3 of the Anti-Money Laundering Act and Terrorism Financing Offence under the Counter-Terrorism Financing Act for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws:
- (4) Conducting work for issuing orders of examination of transaction reports or preliminary information on transactions;
  - (5) Supporting and cooperating in the international financial transaction analysis;
- (6) Processing transactions, preparing link charts showing the connections of transactions or financial evidence in support of legal action;
- (7) Examining and verifying account related to predicate offence commission and money laundering offence or offences under other related laws, including supporting investigation, evidence gathering of transactions or account information from open data sources for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;

- 4) Counter-Terrorism Financing Section shall perform as follows:
- (1) Studying, analyzing, developing and processing case information and information from examination and analysis for implementation of policies, measures and guidelines on Counter-Terrorism Financing including strategic analysis of terrorism financing;

- (2) Laying down system and creating database of terrorism financing for examination, evaluation, investigation and proceeding.
- (3) Conducting work of designation list under the law on combating the financing of terrorism and other related laws, as well as coordinating to publish such list through channels for the information of reporting entities;
- (4) Conducting work of issuing orders of examination of transaction reports or preliminary information on transactions;
- (5) Receiving or dissemination information of transaction report analysis related to predicate offence under subsection (8) of "Predicate Offence" definition under Section 3 of the Anti-Money Laundering Act and Terrorism Financing Offence of the Counter-Terrorism Financing Act for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws, as well as domestic and international support and coordination with other agencies.

- 5) Financial Investigation Section shall perform as follows:
- (1) Receiving case files from related agencies, both internal unit of Anti-Money Laundering Office and other external domestic agencies or foreign agencies, for investigation under the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (2) Investigating or supporting investigation, collecting transaction evidence, financial transaction information, assets and other related information in relation to predicate offence and Money Laundering Offence for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (3) Forwarding investigated matters both to domestic and foreign agencies for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws:
- (4) Supporting and cooperating in the investigation of international financial transactions:
- (5) Applying for warrants of search or arrest as well as performing and coordinating investigation, searches, seizure/freezing and evidence collection under the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (6) Conducting work of issuing orders of examination of transaction reports or preliminary information on transactions;
- (7) Preparing case files for submission to the Transaction Committee for assigning officials to conduct examination of transactions or assets related to the commission of offenses;

(8) Performing duty in the international airport and customs area for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws.

### **Part 5**<sup>10</sup>

## Litigation Division 1-4

- **Article 21** Litigation Division 1-4 shall have powers and duties within their area of responsibility prescribed by the Secretary-General as follows:
- (1) Investigating and collecting evidence in order to take action against asset associate with seizure/freezing crime commission and take legal action against offenders under the law on anti-money laundering and other related laws;
- (2) Performing or coordinating investigation, searches, seizure/freezing, and evidence collection for the implementation of the law on anti-money laundering and other related laws;
- (3) Receiving or sending report or information concerning cases in order to act under relevant laws;
- (4) Conducting work on applying for warrant of search or arrest, arresting money laundering offenders, protection of rights of injured person in predicate offence, cases and contacting witnesses in cases, keeping evidence and exhibits, receiving and handing over assets associated with crime commission as well as follow-up and notifying the results of cases to related agencies;
  - (5) Working with or supporting others related units or as being assigned.

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**Article 23**<sup>11</sup> Aside from the mentioned powers and duties under Article 21, the internal units within the Litigation Division 1-4 shall have powers and duties as follows:

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- 2) Litigation Section 1-2 shall have powers and duties in their responsible area, as prescribed by Division Director along with the approval of Secretary-General, as follows:
- (1) Investigating and collecting evidence in order to take action against asset associated with crime commission and take legal action against offender under the law on anti-money laundering and other related laws;
- (2) Performing or coordinating investigation, searches, seizure/freezing, and evidence collection for the implementation of the law on anti-money laundering and other related laws;

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<sup>&</sup>lt;sup>10</sup>Part 5 amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.2) B.E. 2558 (2015).

- (3) Receiving or sending report or information concerning cases in order to act under related laws.
- (4) Conducting work on applying for warrant of search or arrest, arresting money laundering offenders, protection of rights of injured persons in predicate offence cases, and contacting witnesses in cases, keeping evidence and exhibits, receiving and handing over assets associated with crime commission as well as follow-up and notifying the results of cases to related agencies.

#### Part 6

# <u>International Cooperation Division</u>

Article 24<sup>12</sup> International Cooperation Division shall have powers and duties as follows:

- (1) Recommending policies, work direction, development of measures, forms, techniques, methods and working plan as well as follow-up, evaluating cooperation with foreign and international organization regarding Anti-Money Laundering and Counter-Terrorism Financing.
- (2) Recommending approach and measures, and steering the implementation of international obligations regarding Anti-Money Laundering and Counter-Terrorism Financing.
- (3) Coordinating, strengthening relations with foreign and international organizations for the Anti-Money Laundering as well as being a center for seeking assistance and cooperation in anti-money laundering and Counter-Terrorism Financing from foreign and international organizations;
- (4) Coordinating investigation and evidence collection in order to act against asset associated with crime commission and take legal action against offenders under the law on anti-money laundering and other related laws in cases of international nature;
- (5) Receiving or sending report or information for the implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws, or in accordance with agreements made with authorities in the country or foreign countries:
- (6) Performing as an ASEAN Unit of the Anti-Money Laundering Office and foreign language work;
  - (7) Working with or supporting others related units or as being assigned.

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<sup>&</sup>lt;sup>11</sup>Article 23 amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016)

**Article 26**<sup>13</sup> Aside from the mentioned powers and duties in Article 24, the internal units within the International Cooperation Division shall have powers and duties as follows:

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- 5) International Case Cooperation Section shall perform as follows:
- (1) Supporting and coordinating with foreign financial intelligence units and foreign liaison officers stationed in Thailand;
- (2) Negotiating, considering draft MOUs and proposing to the cabinet for signing MOUs on the exchange of financial intelligence information with foreign countries;
- (3) Coordinating investigation and evidence collection in order to act against asset associated with crime commission and take legal action against offenders of the law on anti-money laundering and other related laws in cases of international nature.
- (4) Examining, investigating, analyzing, collecting preliminary evidence in database network of Anti-Money Laundering Office and other information concerning transaction related to predicate offence or money laundering offence, and other related laws in cases of international nature;
- (5) Requesting financial intelligence information from foreign agencies as well as coordinating requests for action against asset associate with crime commission and taking legal action against the ML offenders of foreign countries.

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#### Part 7

## Policy and Strategy Division

**Article 27** Policy and Strategy Division shall have power and duties as follows:

- (1) Recommending policies, strategy, work direction, work plan of Anti-Money Laundering Office in the Anti-Money Laundering and Counter-Terrorism Financing;
- (2) Developing and recommending measures, forms, techniques, methods of the Anti-Money Laundering and Counter-Terrorism Financing;
- (3) Conducting work of academic matters, keeping, collecting information, statistics and research development in the Anti-Money Laundering and Counter-Terrorism Financing;

<sup>&</sup>lt;sup>12</sup>Article 24 amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

<sup>&</sup>lt;sup>13</sup>Article 26 Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

- (4) Follow-up, evaluating and reporting the results of implementation of the law on anti-money laundering, the law on combating the financing of terrorism and other related laws;
- (5) Laying down system, supporting, promoting, setting standard of personnel development and providing personnel training in the Anti-Money Laundering and Counter-Terrorism Financing;
  - (6) Conducting work of budget;
  - (7) Conducting secretarial work for the Anti-Money Laundering Board;
  - (8) Working with or supporting others related units or as being assigned.

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#### Part 8

## **Asset Management Division**

Article 30 Asset Management Division shall have the powers and duties as follows:

- (1) Conducting work of laying down asset accounting system, keeping and maintenance of assets, handing over assets to the Ministry of Finance, returning assets to owners, asset appraisal under the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws;
- (2) Conducting work of laying down asset management system, permission stakeholders to take assets for management, using asset for the benefit of the state, renting out, appointing manager, as well as asset survey for the purpose of asset management under the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws;
- (3) Conducting auction work under the law on anti-money laundering, the law on combating the financing of terrorism, and other related laws;
  - (4) Management of the Anti-Money Laundering Fund;
  - (5) Conducting secretarial work for the asset management committee;
  - (6) Working with or supporting others related units or as being assigned.

# Part 9

# **Information Technology Center**

Article 33 Information Technology Center shall have powers and duties as follows:

- (1) Planning and developing Information Technology system and information system of Anti-Money Laundering Office;
- (2)<sup>14</sup> Researching, developing and creating database system, developing information system, technical equipment system, communications equipment and modern technology, computer forensics and cyber-crime inspection in order to support the investigation, intelligence, administration of Anti-Money Laundering Office in Anti-Money Laundering and Counter-Terrorism Financing;
- (3) Being a center of information system and providing information exchange service concerning Anti-Money Laundering and Counter-Terrorism Financing of the country;
- (4)<sup>15</sup> Studying, analyzing and providing information technology strategic plan, supporting, giving advice and providing information technology training for the units within Anti-Money Laundering Office;
  - (5) Working with or supporting others related units or as being assigned.

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**Article 35**<sup>16</sup> Aside from the mentioned authorities and duties under Article 33, the internal units within the Information Technology Center Officer shall have authorities and duties as follows:

- 4)<sup>17</sup> Computer Forensics Section shall perform as follows:
- (1) Studying, analyzing technology related to evidence collection and computer forensics, computer network, mobile phone and electronic equipment, including picture and audio analysis;
- (2) Preparing policies, improving, modifying, developing rules, regulations, principles or evidence collection practice and computer forensics, computer network, mobile phone and electronic equipment, including picture and audio analysis of Anti-Money Laundering Office;

<sup>&</sup>lt;sup>14</sup>Article 33(2) amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

<sup>&</sup>lt;sup>15</sup>Aricle 33(4) amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

<sup>&</sup>lt;sup>16</sup>Article 35 amended by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.2) B.E. 2558 (2015).

- (3) Preparing manual, procedures, methods and guidelines for evidence collection and computer forensics, computer network, mobile phone and electronic equipment, including picture and audio analysis related to the Anti-Money Laundering and Counter-Terrorism Financing;
- (4) Joining the investigation of electronic information related to the Anti-Money Laundering and Counter-Terrorism Financing by using computer forensics equipment or special tools;
- (5) Collecting evidence, searching, controlling, transferring and keeping digital evidence in the computers or electronic equipment;
- (6) Computer forensics, computer network, mobile phone and electronic equipment;
- (7) Checking and analyzing picture and audio by using scientific and technological tools for comparative analysis;
- (8) Giving advice, developing courses and providing investigation training related to evidence collection and computer forensics, computer network, mobile phone and electronic equipment in keeping with international standards;
- (9) Providing, designing, developing, improving, modifying, managing, and maintaining database system related to computer forensics;
- (10) Procuring computer forensics equipment, special tools for use in computer forensics and analysis;
- (11) Managing and controlling computer forensics laboratory of the Anti-Money Laundering Office.

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6)<sup>18</sup> Cyber-crime Examination Section shall perform as follows:

- (1) Studying, analyzing technology related to cyber-crime, searching information via advanced computer network and internet, and special forms of Money Laundering crime, as well as cyber-crime as a predicate offence;
- (2) Preparing policies, rules, regulation, principles or guidelines regarding cyber-crime examination, searching information via advanced computer network and internet, and special forms of Money Laundering crime, as well as cyber-crime as a predicate offence;

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<sup>&</sup>lt;sup>17</sup>Article 35 4) repealed by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration (No.3) B.E. 2559 (2016).

- (3) Examining cyber-crime, searching information via advanced computer network and internet, and special forms of Money Laundering crime which requires special techniques, or tools;
- (4) Coordinating with service providers or other related agencies in order to gather information, analyze advanced data connection and processing information on cybercrime:
- (5) Developing and managing system, technology, items or special tools related to cyber-crime examination;
- (6) Collecting evidence, searching, controlling, transferring and keeping evidence of cyber-crime;
  - (7) Developing courses and providing cyber-crime investigation training;
- (8) Giving advice, coordinating the investigation of cyber-crime, searching information via advanced computer network and internet, and special forms of Money Laundering crime.

#### Part 10

## Internal Audit Group

- Article 36 Internal Audit Group having core duties on auditing internal agency operation and supporting Anti-Money Laundering Office operation, responsible directly to the Secretary-General of Anti-Money Laundering Office, and shall perform as follows:
- (1) Conducting inspection of management, finance and accounting of the Antit-Money Laundering Office;
  - (2) Working with or supporting others related units or as being assigned.

#### Part 11

### Administration System Development Group

- Article 38 Administration System Development Group having core duties in the development of the administration of Anti-Money Laundering Office to achieve its goals with efficiency in the responsible directly to the Secretary-General of Anti-Money Laundering Office, and shall perform as follows:
- (1) Recommending, giving advice to the Secretary-General on the strategy of internal bureaucracy development of the Anti-Money Laundering Office;

<sup>18</sup>Article 35 6) added by Ordinance of the Anti-Money Laundering Office concerning Anti-Money Laundering Government Administration

(No.3) B.E. 2559 (2016).

- (2) Follow-up, evaluating and preparing report concerning bureaucracy development in the Anti-Money Laundering Office;
- (3) Coordinating and conducting bureaucracy development with central agencies and internal units within of the Anti-Money Laundering Office;
  - (4) Working with or supporting others related institutes or as being assigned.

**Article 39** The director of Administration System Development Group shall have duties to control the performance of the group to be in accordance with the laws and government practices as well as being a commander of officials within the group and having officials as assistants along with powers and duties under Section 38.

. . .

Done on 1<sup>st</sup> April B.E. 2556 (2013)

Pol. Col. Seehanat Prayoonrat

Secretary-General of the Anti-Money Laundering Board

Remarks:- Ordinance of the Anti-Money Laundering Office concerning the Anti-Money Laundering Office's Administration (No.2) B.E. 2558 (2015);

Article 2 This ordinance shall come into force on 15th January B.E. 2558 (2015).

Ordinance of the Anti-Money Laundering Office concerning the Anti-Money Laundering Office's Administration (No.3) B.E. 2559 (2016).

**Article 2** This ordinance shall come into force on 15<sup>th</sup> January B.E. 2559 (2016).